

Resource Worker (Children's Services)

Applications are invited for the part-time (22.5 hours a week) position of Resource Worker – Home Based Childcare. This position will be located at the new Portland Child and Family Complex in Julia Street Portland.

You'll join a committed child care team providing strong professional support with access to administration and professional development resources. It is envisaged that the successful applicant will commence duties in January 2010 and the hours and days of work may be negotiable with the successful applicant.

This is an excellent opportunity for someone who is suitably qualified and who has demonstrated experience working in the childcare field. We are seeking someone to provide a quality Home Based Childcare service by building the capacity and knowledge of Care-Providers, assist in policy implementation and program development.

A minimum two year qualification, experience in the childcare field, a sound knowledge of Children's Services Regulations 2009, Children's Services Act 1996, related legislation and the National Childcare Accreditation Standards, a current motor vehicle licence, effective communication and customer relations skills, proficiency in computer use is essential.

An Information Pack is available from the Portland Customer Service Centre on 5522 2200, via e-mail at employment@glenelg.vic.gov.au or the Council's website at glenelg.vic.gov.au.

Enquiries should be directed to Jodie Maybery, Children's Services Coordinator, on 03 5522 2262.

Applications close on Friday 11 December 2009 at 2 PM.