

EARLY CHILDHOOD ASSISTANT (KINDERGARTEN ASSISTANT) – HEYWOOD (PART-TIME)

The Glenelg Shire Council currently has a position vacancy for an enthusiastic, suitable skilled applicant for the part-time (17.75 hours a week) position of Early Childhood Assistant (Kindergarten Assistant) at the Heywood Kindergarten.

Key duties include supporting and assisting the Early Childhood Teacher with the learning experiences of the children, attending to the physical, social and emotional needs of the children, assisting with the preparation and cleaning up of the kindergarten. A minimum Certificate III in Children's Services is essential and ideally you will have experience working with children in a similar capacity and current Anaphylaxis and First Aid Certificates. The successful applicant must have a Working with Children Card and satisfactory Police Check or be willing to obtain.

An Information Pack is available from the Portland Customer Service Centre on 03 5522 2200, the Shire's website at www.glenelg.vic.gov.au or via e-mail at employment@glenelg.vic.gov.au.

For enquiries contact Jodie Maybery on 03 5522 2262. Applications will be received until 2:00 PM on Friday 30 October 2009.